

FARLAM PARISH COUNCIL

Clerk: Tina Robinson
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5th September 2025

Dear Councillor,

You are summoned to attend the **ANNUAL MEETING** of the **FARLAM PARISH COUNCIL** that will be held in **HALLBANKGATE VILLAGE HALL** on **WEDNESDAY, 10th SEPTEMBER, 2025** at **7.30pm**.

Members of the public are welcome to attend

Please do not attend if you have covid symptoms

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and approve reasons for absence.

2. REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to receive declarations by elected and co-opted members of interests in respect of items on this agenda.

3. MINUTES

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 16th July 2025. (copy herewith)

4. PUBLIC PARTICIPATION

4.1 PUBLIC PARTICIPATION -To receive comments and representations from members of the public in relation to any item on the Agenda. *(Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman).*

4.2 CUMBERLAND COUNCILLOR REPORT - To receive a report from Councillor Dobson.

5. TOWN AND COUNTRY PLANNING APPLICATIONS

To ratify the following:

5.1 NONE AT TIME OF AGENDA GOING OUT

(information available on Cumberland Council website)

6. FINANCIAL MATTERS

6.1 BANK RECONCILIATION TO 14.08.25 – Report by Clerk. (copy herewith)

6.2 EXPENDITURE TO APPROVE/RATIFY* -

- £463.51 T Robinson - net wage to 30.09.2025
- £52.00 T Robinson - 2 x month working from home
- £858.33 R Farrimond - Grass cutting and maintenance work at playground
- £241.25 CALC/NALC Subscription
- £43.00 Hazel Johnston Reimburse for flowers for planters
- £10.00 HSBC - Charges (March)

6.3 PRECEPT 2025/26

To note that notification of the 2025/26 precept of £11,042.63 payable to the bank was received from Cumberland Council on 18th April 2024.

6.4 S137 SPENDING - To note that there was no spending in the financial year to 31st March 2025 under s137 and to consider any spending in the current financial year.

6.5 INTERNAL AUDITOR - To consider the appointment of the internal auditor.

6.6 INTERNAL AUDITOR'S REPORT - To note the internal auditor's report for the year ending 31st March 2025.

6.7 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 202 AND EXEMPTION CERTIFICATE-

6.7.1 To consider the approval of the Annual Governance Statement for year ending 31st March 2025.

6.7.2 To consider the approval of the Statement of Accounts for year ending 31st March 2025

6.7.3 To authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2025.

6.7.4 To agree that Farlam Parish Council can certify itself as exempt from a limited assurance review and authorise the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.

6.7.5 To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2025 as Monday 3rd June to Friday 12th July 2024.

(copy of AGAR, Exemption Certificate and Accounts herewith)

7. SPEEDWATCH AND SPEED INDICATION DEVICE (SID) UPDATES

7.1 SPEEDWATCH - To receive update from Councillor Lingard.

7.2 SID NEAR HALLBANKGATE SCHOOL - Clerk has had word that this should be invoiced within the next week or so and delivery will follow.

8. EMERGENCY PLAN

To consider emergency plan (copy herewith)

9. PLAY AREA REPAIRS/MAINTENANCE

To receive an update from Councillors Brown and Burd.

10. CLERK'S REPORT

To note a report from the Clerk. (Copy to follow)

11. CALC

To note that all CALC emails had been circulated to members, none required a formal decision.

12. CORRESPONDENCE RECEIVED BY THE CLERK

To note that all items of correspondence had been circulated to members, none required a formal decision.

13. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 5th November 2025.

14. DATE OF NEXT MEETING

Wednesday 12th November 2025 - Hallbankgate Village Hall, 7.30pm.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

16. LAND AT CROSSGATES ROAD (PLAY AREA SITE)

To receive an update and consider any further action that may be required.